



CATERING TERMS & CONDITIONS

1. A DEPOSIT OF 1/3 (33%) WILL BE REQUIRED TO RESERVE YOUR CATERING DATE.

An additional deposit of 33% will be required 60 days prior to event.

Balance payable date of service, or day in advance if credit card.

2. This deposit shall be **non-refundable for any reason.**

If 7 days notice is provided we will forward your deposit toward a future

Date, provided we have availability for the new date. Fewer than 7 days notice will require a fee of 1/3 of total invoice including rentals if any.

3. Account customers will be billed for 1/3 of the total bill in the event the services are cancelled within 7 days of the event.

If the event is cancelled on the day of delivery, the customer will be responsible for full

Payment. (If the event had been scheduled for delivery we will deliver to the charity of your choice, within the same delivery area as your scheduled delivery)

4. Final guaranteed count will be required 5 days prior to event.

We regret (due to purchases made to properly service your event) we are

Unable to reduce this guarantee. We *may* be able to **increase** your count up to and including the date of the event.

Increases of any rental items strictly based on availability.

5. Due to our commitment to you, we have invested considerable planning and preparation for your event, as well as rejected other orders to *service your event.*

We must uphold these terms without exception.

6. we are not responsible for weather conditions! In the event of unfavorable weather conditions we may require a cook tent in order to facilitate your event properly. Cook tents are available from 125.00 and up depending on size required.

7. Payment. *We accept master card, visa, American express, discover card, and cash.*

Personal checks will be accepted with credit card guarantee only.

Company checks will be accepted if pre-approved.

8. For all service jobs a credit card will be required for incidentals, and overtime if needed. All incidentals and overtime will be charged to credit card on file.

9. A security deposit will be required for catering equipment such as coffee urns, chafers,

china, flatware, glassware, or party rental items. Said security deposit will be refunded upon return to our facility.

Customer will be held responsible for any equipment left in rental hall. Equipment will be the responsibility of the customer unless the event is staffed by our personnel from beginning to end.

10. Klein's Catering Service Inc. assumes no responsibility for liquor liability. It is our suggestion the homeowner shall add event insurance to his/her insurance policy.

11. In the event trash removal is required, an additional charge of 1.00 per person will be added to final invoice.

12. RAIN DATES- in the event you wish 2 dates to be reserved for you a service fee of 25% will apply.

CUSTOMER

(DATE)

PLEASE SIGN AND RETURN ONE COPY OF THIS TERMS PAGE. THANK YOU.